



## Property Ownership Change Form (non-LIHTC projects)

NOTE: An electronic copy of this form must be submitted to IHCD's Chief Real Estate Development Officer to report ownership change of a non-LIHTC project. **For LIHTC projects, please use Compliance Form 29A instead.** Ownership changes must be pre-approved by IHCD following the requirements in Part 2.2H of IHCD's *Federal Programs Ongoing Rental Compliance Manual*. This form should be submitted after IHCD preapproval and completion of the disposition.

Project Name: \_\_\_\_\_ Award #: \_\_\_\_\_  
Previous Owner Entity: \_\_\_\_\_  
New Owner Entity: \_\_\_\_\_ New Contact Person: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email: \_\_\_\_\_ TIN/EIN: \_\_\_\_\_

Building disposition by ☐ Sale ☐ Foreclosure ☐ Destruction ☐ Other (attach explanation)

Date of disposition: \_\_\_\_\_

### Property Management and Compliance:

- ☐ Check box if Property Management has also changed. If so, please fill out the IHCD Property Management Change Form (Compliance Form #30).
- ☐ I acknowledge that as an Owner, I must create a username and password to submit compliance information through [IHCD Online](#) per Part 2.2(I) of the Federal Programs Ongoing Rental Compliance Manual.
- ☐ I acknowledge that I will comply with all program requirements, including federal regulation and requirements outlined in IHCD's Federal Programs Ongoing Rental Compliance Manual, through the entirety of the Affordability Period.

### Required Documentation

Please attach the following supporting documentation

- ☐ Copy of Sale Documents ☐ Newly amended and stated partnership agreement, if applicable

Provide Name and Signature for Former and New Ownership:

1.	_____	_____	_____
	Printed Name & Title- Former Owner	Signature	Date
2.	_____	_____	_____
	Printed Name & Title- New Owner	Signature	Date